

Checking an EOTC provider's safety management processes

Schools that use external providers/operators to support their EOTC programmes need to pay due diligence to the operator's ability to safely deliver EOTC services. To assist with this, schools should check whether an adventure activity provider is registered with WorkSafe, and the status of that registration, using the **WorkSafe Register of Adventure Activity Operators**.

Operators listed on the [Register of Adventure Activity Operators](#) have passed an audit of their safety management processes. A school can therefore reasonably rely on evidence of registration to satisfy due diligence about safety, instead of needing to make in-depth enquiries about the operator's safety management. The school can have confidence in the robustness of the operators' safety management system for activities they are registered for.

Schools should use the EOTC External Provider Agreement **Form 6** from the [Ministry of Education Tool Kit for EOTC Management](#) to guide contracting of all providers.

Table 1 (below) shows the type of activities that are included in the adventure activities regulations and schools should be aware of these. Not all EOTC activities require registration (ie, they have lower levels of associated risk).

Please note that the WorkSafe registration provides assurance only about the safety of the registered activity – schools will still need to perform their usual due diligence on other matters such as insurances, child protection, non-registered activities and educational value. Only registered activities are audited under this system. In addition to any registered activity an operator may offer activities that are not subject to registration. The register does not provide assurance for these additional activities.

Voluntary audits are available for non-registerable activities and may also help to streamline due diligence by schools.

For more information please contact aao@worksafe.govt.nz

Table 1. Examples of activities within the NZ Adventure Activity Certification Scheme:

- **Abseiling** (but not indoor climbing walls)
- **Avalanche education**
- **Bridge swinging**
- **Bungy Jumping** (except registered Amusement Devices)
- **Canyoning**
- **Caving**
- **Coasteering**
- **Free-diving** (i.e. breath-hold diving past 3m deep)
- **Glacier walking**
- **Heli-skiing**
- **High ropes / High wire activities**
- **Kite sports** e.g. kite surfing
- **Mountain Biking**
- **Mountaineering**
- **Open-water kayaking, canoeing, waka, stand-up paddle-board** etc
- **Quad / ATV driving**
- **River boarding**
- **River rescue**
- **Rock climbing** (but not indoor climbing walls)
- **Snow shelter activities** e.g. snow caves, igloos etc
- **Skiing / boarding / snow-shoeing / sledding** (outside a patrolled ski area)
- **Tube rafting**
- **Zip wire / Flying Fox**
- **SCUBA diving** (unless in swimming pool <3m deep)
- **White-water kayaking canoeing stand-up paddle boarding** etc.